



**REPORT OF THE REGULAR MEETING OF THE GOLDEN RAIN  
FOUNDATION DISASTER PREPAREDNESS TASK FORCE**

**Tuesday, July 26, 2022 at 9:30 AM**

**HYBRID MEETING**

**MEMBERS PRESENT:** Chair: Eric Nuñez, Jim Cook, John Frankel (left at 10:28 a.m.), Gan Mukhopadhyay, Sue Stephens, Diane Casey

**ADVISORS PRESENT:** Bruce Bonbright, Tom Soule

**OTHERS PRESENT:** Grace Stencel, Elsie Addington, Doug Gibson, Mike Epstein, Sandy Benson, Annie McCary, Jim Riedel

**STAFF PRESENT:** Jayanna Abolmoloki, Cody DeLeon, Tom Siviglia, Paul Matheis

**THE MEETING WAS CALLED TO ORDER:** 9:32 AM

**ACKNOWLEDGEMENT OF THE PRESS:** None present.

**APPROVAL OF THE AGENDA:** By consensus, the agenda was approved.

**APPROVAL OF MEETING REPORT:** By consensus, the meeting report was approved.

**CHAIRS REMARKS:** Chair Nuñez began his remarks by expressing what an honor it is to be at the meeting, and how appreciative he is to be given the opportunity to be the Chair on this committee. Chair Nuñez introduced himself to the committee and the audience with a brief description of his background, and potential goals moving forward. Chair Nuñez introduced Cody DeLeon, his new administrative coordinator, as well as Paul Matheis who serves as the new Environmental Health and Safety Specialist. Mr. Matheis then gave an introduction including his background, training, and education.

**MEMBER COMMENTS:** None.

## **REPORTS**

**RADIO & COMMUNICATIONS:** Chair Nuñez stated that he lists communication as a top priority. He also emphasized communication as the number one goal in the event of a disaster. Bruce Bonbright reported that the radio drill, conducted prior that morning, received 80% participation and went well. Mr. Bonbright shared that different participants are missing each drill, which means there are no consistent issue in reporting. Mr. Bonbright shared that the absences during radio drills are likely due to vacations, illnesses, and other inconsistent occurrences. Mr. Bonbright also thanked Tom Siviglia and Carlos Rojas for their support in obtaining the new repeater.

**OFFICE MANAGER/ADVISOR:** Tom Soule reported that he is concerned by the lack of foot-traffic in the Disaster Preparedness office. Mr. Soule stated that sales of emergency items are down.

**RECRUITMENT / RETENTION / TRAINING:** Director Juanita Skillman thanked Grace Stencel and Kim Costelloe for their hard work expressed while auditing the Disaster Preparedness supply cabinets at each clubhouse. Ms. Skillman also stated that she would like to see more meetings with volunteers, and community events. Ms. Skillman suggested hosting a barbecue for the Good Neighbor Captains.

**GRF BOARD:** Director Gan Mukhopadhyay offered to assist in a risk/safety assessment of structures and surrounding areas. Chair Nuñez responded by thanking Director Mukhopadhyay for his support.

**UNITED BOARD:** Director Diane Casey suggested a field-day training. Ms. Casey also agreed with Ms. Skillman, stating that a barbecue for volunteers is a good idea.

**THIRD BOARD:** Director John Frankel did not have anything to report.

**TOWERS:** Director Sue Stephens will introduce their new leader for effort in emergency preparedness.

**PET EVACUATION SUBMIT COMMITTEE:** Sandy Benson welcomed Chief Nuñez and his Administrative Coordinator, Cody DeLeon. Ms. Benson shared that it has been one year since the adoption of the pet plan. She also informed the committee that the annual update was just completed, and she ordered 100 File of Life packets to be given away at future events.

## **DISCUSSIONS AND CONSIDERATIONS**

**BUDGET/BUSINESS PLAN F2023 DISCUSSION:** Chair Nuñez stated that last year's budget was \$5,000.

Members commented and asked questions. Topics included:

- More supplies being purchased.

**STATUS ON GOOD NEIGHBOR CAPTAIN PROGRAM DISCUSSION:**

Chair Nuñez informed the committee that the program currently has 125 Good Neighbor Captain volunteers, and that it needs many more. Chair Nuñez stated that the task force will need to make a strategic approach toward recruitment. Suggestions of monthly recruitment goals were discussed.

**NEXT STEPS TIMELINE DISCUSSION OF DPTF:** Chair Nuñez stated that he believes the Emergency Operations Center needs to be activated in a simulation to exercise our systems. Members made comments and asked questions.

**MEMBER COMMENTS:** Director Skillman discussed complications related to the active-shooting tragedy that occurred at the Geneva Presbyterian Church. Chair Nuñez responded to Ms. Skillman's concerns and answered questions. Ms. Skillman also wants to publicize the Great CA Shakeout, and she believes that tabletop exercises are needed.

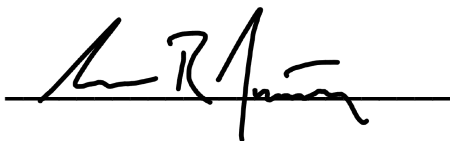
Director Casey informed the committee that she volunteered with Red Cross in 2004. Chair Nuñez stated that she and Bruce Bonbright will need to connect.

Director Stephens asked if Disaster Prep will have basic training with Incident Command Systems. Chair Nuñez stated it will be an item listed on the next agenda.

**NEXT MEETING: September 27, 2022 at 9:30 a.m.**

**ADJOURNMENT: 10:51 AM**

**SUBMITTED BY:**

A handwritten signature in black ink, appearing to read 'A. R. Nuñez', is written over a horizontal line.

Golden Rain Foundation of Laguna Woods Disaster Preparedness Task Force  
July 26, 2021

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# GRF-Disaster-Preparedness-Task-Force-Minutes-3-29-22

Final Audit Report

2022-04-01

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